

HIGHBURY TENNIS CLUB
MINUTES OF AGM HELD ON MONDAY 17 SEPTEMBER 2018
AT 66 ABERDEEN ROAD

Present: Roseanna Pollen, Caroline Griffiths, Wendy Proudfoot, Philip Wigan, Poonam Lloyd Williams, Yvonne Bennett, Alan Rickett, Sophie Hare, Helen Nuki, Sara Jolly, Simon Moore, Henry Horton, Eleanor Wilson, Caroline Davidson
Apologies: Sarah Mulligan, Barbara Reissner, Ruth Barrett, Alex Hicks.

1. Welcome and apologies.
2. Report from Club Coach and Captains.
 - (1) All women's teams have had a very good year. The Women's 2nd team deserves special mention as they came top of their divisions in both Winter 2017-18 and Summer 2018; the Men's 2nd team also topped the table in the summer. The Women's 3rd team had been promoted at the end of summer 2017. The Men's 1st and 2nd teams are close in standard which is excellent for practice; the men's squads are actively recruiting new players. Our Women's 1st team had a tough first summer season in the intermediate division.
 - (2) Generally, some teams have had difficulties in availability for matches - frustrating but inevitable.
 - (3) The emerging club Ladies Doubles League spearheaded by SM is popular and has received excellent feedback. It is a great way to promote confidence and prepare for competitive matches.
 - (4) Club membership is about 49 men and 77 women. WP receives 3-10 inquiries a week with the individuals being directed as appropriate to a team or drop-in session etc.
 - (5) The Council has put up hooks and fixed many holes around the edges of the Courts.
3. Welfare and safeguarding. The new requirements were explained and the AGM approved the newly drafted Welfare and Safeguarding Policy, Reporting a Concern Form, Diversity and Inclusion Policy and Complaints Procedure. The importance of these procedures and for each member of the Club to read and understand them and to take responsibility for our duties was emphasized. A dedicated safeguarding page will be created on the Club Website with all the documents and guidance. Our huge thanks to Sophie Hare and Barbara Reissner for taking on the job of Welfare Officers, to whom safeguarding concerns should be addressed. A dedicated new email address for the welfare has been set up and appears on the Club website.
4. Club Constitution and GDPR Policy. In the Constitution, Clause 4.6 was amended, a new Clause 4.7 was added and amendments were made to Clause 7. These amendments related to the new Welfare Officer(s), the new policies and the disciplinary process. The GDPR Policy was amended in relation to photos and the decision was taken to try not to include surnames with any photos.

5. Membership and Registration. In order to get participants in the Highbury Fields Tournament to give active consent to their photos being used, it was agreed that players will be asked to sign in giving (or refusing) permission when they register for their event. CG and HN also to look at the wording of our membership and renewal forms in order to get all appropriate consents and draw attention to our policies.
6. Approval of minutes of AGM held on 21/09/17.
7. Treasurer's Report to 31st March 2018 - prepared by AH and CG and presented by CG. Copies were handed out. Overall finances are strong. The defibrillator has been paid for and the current available good cause fund is £467. The 2018 summer tournament was very successful as was the Summer Social which is free to members and was hosted by Jens and Jane Fletcher to whom huge thanks. The annual accounts for year ended March 2018 were approved.
8. Benches. The committee have been considering the donation of one or more benches (Courts 6 and 8 currently have no bench and 5 and 7 have substandard benches). Views were invited as between wooden or plastic recycled benches and certain attendees had strong preferences in favour of each. The decision rested with the committee who at the ensuing committee meeting voted in favour of plastic. CG will continue to liaise with Islington over this and PW offered to investigate precise models further.
9. Election of Committee Members – Henry Horton, Alan Rickett and Paul Knipe resigned due to work commitments. The following existing members were re-elected; Roseanna Pollen, Wendy Proudfoot, Caroline Griffiths, Alex Hicks, Sarah Mulligan and Philip Wigan. New committee members elected were Poonam Lloyd Williams, Sophie Hare, Barbara Reissner, Eleanor Wilson and Caroline Davidson. Additional male members would be very welcome.
10. AOB. Thanks to WP for hosting.